



ACS Student Code of Conduct

This Code of Conduct has been developed to provide a clear statement of the expectations of a student studying at Australian Computer Society (ACS) or its partners. The code relates to how students conduct themselves academically, professionally, and personally.

Studying presents an opportunity for students to interact with one another and with various parties including educators, administration staff as well as other individuals or companies. The values of professionalism, ethics and positive interaction should always be applied by students in their interactions with others. All students are required to comply with the requirements set down in the ACS Student Code of Conduct (“Code”) as shown below.

ACS reaffirms its commitment to:

1. Sound learning and skills development
2. Social responsibility
3. Tolerance of other ideas, concepts and views
4. Honesty, integrity and mutual respect for others
5. Hard work, a passion for improvement and a sense of duty in all work we do

Application of the Code

The Code applies to all students studying or enrolled in an ACS education program and relates to all actions and activities as well as inaction/s that may affect or impact ACS, its partners and/or others.

The Code

Students must:

1. Abide by the policies and procedures of ACS, its partners, and/or stakeholders, including all terms and conditions of enrolment.
2. Respect and abide by Australian law, its requirements, and visa conditions, where applicable. Refrain from unethical or illegal activity, nor encourage such activity.
3. Maintain positive and ethical relationships. Treat all students, staff, educators, trainers, assessors, partners, and stakeholders with respect, dignity, impartiality, courtesy, sensitivity and professionalism.
4. Abide by the rules of privacy and respect the privacy of others where this does not pose an ethical or legal issue.
5. Develop and maintain a collaborative approach for purposes of academic advancement and self-development as well as working with others.
6. Refrain from behaviour which may negatively impact the ability of fellow students, workers or other stakeholders from studying or undertaking their work. Avoid activities that could disadvantage, intimidate, or cause others discomfort.
7. Undertake the student responsibilities conveyed by ACS and/or its partners with diligence and responsibility. Develop and maintain high standards of professional learning that utilises good form, good language and a healthy appetite for self-development.
8. Work towards the successful completion of the program for which they are enrolled, including, but not limited to, studying the suitable number of hours, completing assignments and participating in class activities, where applicable.



9. Act ethically and honestly in the completion of assignments and other work. Do not engage in plagiarism, nor encourage or aid its use, always respecting the intellectual property of others.
10. Follow the reasonable instructions of the ACS, its partners, trainers, and/or stakeholders. Read all official correspondence from ACS and/or its partners and respond, where required, within the allocated timeframe.
11. Maintain contact details and inform ACS and/or its partners of any changes in these pursuant to the policies, procedures and conditions of enrolment.
12. Use ACS resources, including all digital content, in a lawful and ethical manner.
13. Pay fees on time.

Any behaviour that contravenes the Student Code of Conduct may result in the suspension or termination of your course by ACS or its partners. If this occurs, tuition and other fees may not be refunded, and certificates may not be issued. You may not be able to study with ACS or its partners in future.

Criminal behaviour will not be tolerated and may be referred to the police.

Student Declaration:

I hereby declare that I have read and will abide by the ACS Student Code of Conduct.

Full Name: _____

Signature: _____

Date: _____